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AUSTIN COUNTY CLERK

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***REVISED COMMISSIONERS COURT MINUTES**

July 8, 2019, Austin County Commissioners Court met in the Commissioners Court Meeting Room at the Austin County Courthouse with the following present:

Tim Lapham, County Judge
Mark Lamp, Commissioner Precinct, 1
Robert "Bobby" Rinn, Commissioner, Precinct 2
Randy Reichardt, Commissioner, Precinct 3
Chip Reed, Commissioner, Precinct 4
Andrea Cardenas, Deputy County Clerk

9:01 A.M. OPENING

CALL TO ORDER

INVOCATION

PLEDGES OF ALLEGIANCE

ROLL CALL AND CERTIFICATION OF QUORUM

CONSIDERATION/ADOPTION OF AGENDA

Amend agenda by removing Item #3. Outside Auditors will make their presentation on August 5, 2019.

Motion to Adopt: Commissioner Rinn, 2nd Commissioner Reed, passed (4-0).

Order #19-219

1. Proclamations and Special Recognitions
 - a. Austin County Tax Assessor Award from Texas Department of Motor Vehicles

Charlotte Kirk, Houston Regional Service Manager with Texas Department of Motor Vehicles presented award to Kim Rinn, Tax Assessor-Collector.

2. Petitions or Requests from the Public.

Shannon Hannath, Commissioners Administrative Assistant, spoke with regard to the on-line County auction beginning Wednesday, July 10, 2019 and ending July 24, 2019. Each vehicle starts at \$500.00. Will run the auction each quarter.

Aaron Brandes spoke with to the condition of Grubbs Road.

4. Discussion and action as appropriate regarding building projects and financing.

a. S.O. / Jail

Having issues with old A/C units. Per Kenneth Burns (Burns Architect), there is an invoice for two of the remaining four units. Burns has requested an estimated cost of a split system so it could be reused in the newer building at a later date.

Relocation of a radio equipment next to the big tower. Harris County going to donate a building, but needs a foundation for it.

Demolition has begun, but held up due to black mastic being found. Black mastic has been sent for testing.

Per Randy Reichardt (*Commissioner, Pct. 3), the Jail Commission will pay for cameras and electronic check in for the Jail. Burns to check on the requirements to use the money.

b. Justice Center

Per Burns, a meeting is needed with TXDot. Will have Civil Engineer present.

Per Burns, needs to speak with Judge Leedy about courtrooms with regard to furniture for the courtrooms.

Burns will spend time with Users with regard to plans.

c. EMS

Construction Manager has been contracted someone for fire protection to ensure we have proper water flow. Plans will be complete by mid-August. Building has filled the space. Civil Engineer asking about off-site retention. Vykukl Lake is a possibility.

5. Discussion and action to amend compensation order to change one part-time position in Tax Assessor/Collector's Office to full-time effective July 1, 2019.

Kim Rinn requested that one of her part-time positions become full-time.

Motion to Approve: Commissioner Reichardt, 2nd Commissioner Reed, passed (4-0).
Order #19-220

6. Discussion and action regarding placing of newspaper ads for any reason.

County paid over \$4,500 for newspaper ads for the Sheriff's deputy and jailer positions.

Anytime any employment ad is placed in the paper it has to come through Court if it isn't coming out of their budget.

Motion to Approve: Commissioner Reichardt, 2nd Commissioner Lamp, failed (1-3).

Order #19-221

Run employment ads for two weeks, then anything further needs to be approved by the Court.

Motion to Approve: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).

Order #19-222

7. Discussion and action to approve budget amendment for purchase of 19 laptops for S.O. with excess Salary/Payroll funds from Fund 113.

Commissioner Reichardt asked why there is \$70,000 padded in the budget? Per Judge Lapham, the Compensation Order is budgeted for maximum pay for each position. If a position isn't making max pay, there is extra in the salary line item.

Motion to Approve: Commissioner Lamp, 2nd Commissioner Reichardt, passed (4-0).

Order #19-223

8. Discussion and action to make budget amendment to move \$2,000 from AgriLife Salary/Office Admin Line Item to Stat and Office Supply Line Item

Motion to Approve: Commissioner Rinn, 2nd Commissioner Lamp, passed (4-0).

Order #19-224

9. Presentation by Austin County Appraisal District regarding change in homestead tax exemptions.

Per Greg Cook, Chief Appraiser with Austin County Appraisal District, per statute the County can't have a base \$5,000 exemption for every home owner, it must be by percentage. Homestead Value exemptions at 1% affect homes valued at \$500,000 or more and 2% affect homes valued at \$250,000 or more. Cook's recommendation is 2% for County, 1% for F/M, and 1% for Special Road and Bridge.

10. Discussion, consideration, and action regarding the adoption of Special Road and Bridge Tax Exemption Resolution.

1% for Special Road and Bridge with \$5,000 floor.

Motion to Approve: Commissioner Reichardt, 2nd Commissioner Reed, passed (4-0).

Order #19-225

11. Discussion, consideration, and action regarding the adoption of Farm/Market Road Tax Exemption Resolution.

1% for Farm/Market Road with \$5,000 floor.

Motion to Approve: Commissioner Reichardt, 2nd Commissioner Lamp, passed (4-0).
Order #19-226

12. Discussion, consideration, and action regarding the adoption of Austin County Tax Exemption Resolution.

1% for Austin County with \$5,000 floor.

Motion to Approve: Commissioner Reichardt. Motion dies for a lack of a second.

2% for Austin County with \$5,000 floor.

*Motion to Approve: Commissioner Lamp, 2nd Commissioner Rinn, passed (3-1).
Commissioner Reichardt opposed.*
Order #19-227

13. Discussion an action regarding Rail Spur Agreement Extension with Western International.

10-year lease with Western International.

Motion to Approve: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #19-228

14. Consideration and action to authorize advertisement for bid proposals:

- a. Road Materials/Gravel
- b. Hauling
- c. Asphalts, Liquid Asphalt, Emulsion & Dust Control
- d. Corrugated Culverts
- e. HDPE Culvert Pipe
- f. Concrete/Cement
- g. Fuel (Gasoline & Diesel)
- h. Surface Treatments, Asphalt Laydown, and Asphalt Milling

Run advertisement for two weeks. Bids due on Thursday, August 8, 2019. Will open bids in Court on August 12, 2019.

Motion to Authorize: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #19-229

- 15. Discussion, consideration, and adoption of resolution to designate authorized signatories for the 2016 Flood Allocation CDBG Disaster Recovery program contract 19-076-037-B689**

Motion to Authorize: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #19-230

- 16. Discussion, consideration and adoption of resolution adopting required CDBG-DR Civil Rights Policies.**

Motion to Adopt: Commissioner Reed, 2nd Commissioner Reichardt, passed (4-0).
Order #19-231

- 17. Discussion regarding replat of Creekwood Subdivision and action as appropriate.**

Motion to Approve: Commissioner Lamp, 2nd Commissioner Rinn, passed (4-0).
Order #19-232

- 18. Consideration and action to authorize Superheavy or Oversized Bond for County Roads, Precinct 2 in the amount of \$100,000.00.**

Pilcik Road and a little section of Eben. Contingent upon attachment of road map.

Motion to Authorize: Commissioner Rinn, 2nd Commissioner Reed, passed (4-0).
Order #19-233

- 19. Discussion and action regarding other time appropriate use and update of Employee Policy (Section 6.07: Other Time) accordingly.**

Add Other Time back into the Policy Manual.

Motion to Approve: Commissioner Reichardt, 2nd Commissioner Reed, failed (0-4).
Order #19-234

- 20. Consideration and action to approve Right-Of-Way to Diversified Land Management for installation of Seismic Receiver Sensors along county roads in Precinct 2.**

*Motion to Approve: Commissioner Lamp, 2nd Commissioner Reed, passed (3-1).
Commissioner Rinn abstained.*
Order #19-235

21. CONSENT AGENDA – Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.

- a. Approval of Minutes
 - i. June 24, 2019****
- b. Consideration and action to approve contract renewal between Austin County Sheriff's Office and the Texas Commission on Law Enforcement (TCOLE), as a contract training provider.**
- c. Consideration and action to proclaim April as Fair Housing Month.**
- e. Consideration and action to approve Required Schooling Application for Kim Rinn, County Tax Assessor Collector, to be held July 28-31, 2019, at Austin, Texas.**
- f. Consideration and action to approve Required Schooling Application for Benjamin Nystrom, Assistant District Attorney, to be held August 09, 2019, at Houston, Texas.**
- g. Consideration and action to approve Required Schooling Application for Brandy Robinson, Assistant District Attorney, to be held July 26, 2019, at Bryan, Texas.**
- h. Consideration and action to approve Required Schooling Application for Travis Koehn, Criminal District Attorney, to be held July 26, 2019, at Bryan, Texas.**
- i. Consideration and action to approve Right-Of-Way installation by Industry Telephone Company on Walnut Street / Weishuhn Road, Precinct 2.**

d. Pulled per Commissioner Reichardt's request.

*Motion to Approve: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #19-236*

- d. Consideration and action to authorize hardship variance for EMS employee to carry over 80 hours of unused vacation hours to be used by October 2, 2019.**

*Motion to Approve: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #19-237*

22. Budgetary and Financial Claims – action as appropriate.

- a. Payment of Claims**

*Motion to Approve: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #19-238*

b. Budget Amendments

See supporting documents.

*Motion to Approve: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #19-239*

c. County Auditor's review of finances

Per Billy Doherty, still doing good. 31% of Budget remaining.

d. County Treasurer

i. Payroll and Escrow Report 07.05.2019

*Motion to Approve: Commissioner Reichardt, 2nd Commissioner Reed, passed (4-0).
Order #19-240*

23. Written end-of-the month reports submitted by County Offices.

- a. Constable, Precinct 2 – June 2019**
- b. Constable, Precinct 4 – May 2019**
- c. Justice of the Peace, Precinct 2 & Precinct 3 – June 2019**
- d. On-Site Sewage Facility – June 2019**
- e. Austin County Library System – June 2019**
- f. Jail Population Report – June 2019**

*Motion to Accept: Commissioner Reichardt, 2nd Commissioner Lamp, passed (4-0).
Order #19-241*

24. Commissioners Court Inquiry.

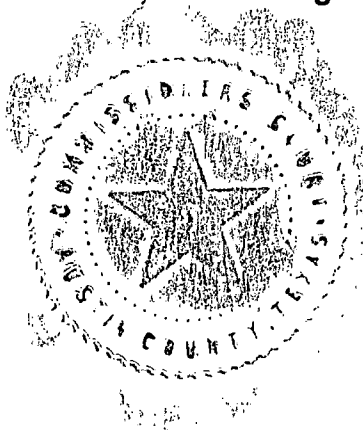
Per Commissioner Reichardt, Auditor's office to extend out to the old Treasurer's office.

*Motion to Adjourn: Commissioner Reichardt, 2nd Commissioner Reed, passed (4-0).
Order #19-242*

Court adjourned at 11:12 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS
PROVIDED BY COMMISSIONERS COURT**

**I, Carrie Gregor, Austin County Clerk, attest to the minutes of the Commissioners
Court proceedings for July 8, 2019.**



Date: August 8, 2019

Carrie Gregor

**Carrie Gregor, Austin County Clerk
Clerk of Commissioners Court
Austin County, Texas
By: Andrea Cardenas, Deputy**

FILED

2019 AUG -8 PM 2: 32

Carrie Gregor
COUNTY CLERK
AUSTIN COUNTY, TEXAS