



CARRIE GREGOR
AUSTIN COUNTY CLERK

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COMMISSIONERS COURT MINUTES

August 10, 2020, Austin County Commissioners Court met in the Basement Meeting Room at the Austin County Courthouse with the following present:

Tim Lapham, County Judge
Mark Lamp, Commissioner, Precinct 1
Robert "Bobby" Rinn, Commissioner, Precinct 2
Randy Reichardt, Commissioner, Precinct 3
Chip Reed, Commissioner, Precinct 4
Andrea Cardenas, Deputy County Clerk

9:00 A.M. OPENING

CALL TO ORDER

INVOCATION

PLEDGES OF ALLEGIANCE

ROLL CALL AND CERTIFICATION OF QUORUM

CONSIDERATION/ADOPTION OF AGENDA

Remove #15b. and change Precinct 3 to Precinct 2 on #17c.

Motion to Adopt: Commissioner Rinn, 2nd Commissioner Reed, passed (4-0).
Order #20-268

- 1. Petitions or Requests from the Public.**
- 2. Budget discussion and action as appropriate.**

Per Judge Lapham, there was a \$26,000 decrease in the Juvenile Probation budget.

Received Tax Revenue worksheet from the Appraisal District. No-new-revenue tax rate is the Effective Rate for General Fund .40024. Per Billy Doherty (County Auditor), the .40024 does include .0604 Debt as well. Voter Approval Rate is the Rollback Rate.

Carrie Gregor (County Clerk) requested an additional Deputy Clerk to assist with the collection of over \$1 million outstanding fees owed to the County. This will add about \$40,000 to the budget. Per Judge Lapham, by adding a position, this takes the budget from a \$26,000 decrease from last year to a \$15,000 increase from last year. Ms. Gregor spoke with regard to her Archive Plan. Fund total is \$347,635 to work on old books. Estimated

cost to preserve all the old books is approximately 2 million. Will work on books a little at a time because of cost to preserve books.

Sharon McCowin (Human Resource), requested a pay increase for her Administrative Assistant. Commissioner Reichardt suggested \$16 per hour. This will add \$4,300 to the budget.

Per Judge Lapham, had a change in his budget by eliminating one position and adding partial funding from the eliminated position to Development Coordinator position. Person will have to have DR license and Flood Plain Administrative license. Decreases funds spent and positions.

Per Billy Doherty (County Auditor), having billing issues with AT&T. County currently spending \$10,000 on an unknown circuit.

Per Kim Rinn, there will be more early voting days that requires election workers. Estimated election costs is \$32,338 for labor. Will have to pay first then may receive a reimbursement at a later date. Creates an increase of \$14,000 in the budget.

Per Walter Morrow (EMS Director), went through the numbers again. Decreased \$63,662 in salaries and benefits. There was a miscalculation in FICA and retirement numbers. Total budget is \$3,035,060. Saves \$160,000 than budget presented.

Per Judge Lapham's calculation, added \$36,000 for position for County Clerk, \$4,300 for HR, \$14,000 for election workers, took off \$160,087 for EMS, totals \$18,251,302. Compared to last year this is \$131,924 less than last year's budget.

Judge Lapham estimated revenue based on last year's rate County thought would be \$2,237 in the red, but will be \$12,000 in the black.

3. Set date for 2020-2021 Budget Hearing.

Budget hearing set for August 24, 2020 at 9:00 a.m.

Motion to Set: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #20-269

4. Discussion and action regarding ESD #1 position and action as appropriate

Chris Haczynski is stepping down. Board recommends Chris Broxson.

Motion to Accept: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #20-270

5. Discussion and action as appropriate regarding building projects and financing.

Will start bricking the EMS building this week.

Second slab is going down at the Justice Center.

No action.

6. Consideration and approval of Polling Locations for the November 3, 2020 General Election

Approve early voting locations.

Motion to Approve: Commissioner Reed, 2nd Commissioner Rinn, passed (4-0).
Order #20-271

7. Consideration and approval of Election Fees under the terms of Election Agreement, Joint Elections Agreement and Contract for Election Services

Approve Election fees as presented.

Motion to Approve: Commissioner Reichardt, 2nd Commissioner Reed, passed (4-0).
Order #20-272

8. Consideration and approval for Joint Election Agreement and Contract for Election Services

Approve Joint Election Agreement and Contract for Election Services.

Motion to Approve: Commissioner Reichardt, 2nd Commissioner Rinn, passed (4-0).
Order #20-273

9. Consideration and approval for Austin County Election Official to enter into Election Agreement and Joint Elections with entities seeking to be on the November 3, 2020 General Election

Approve Election Official to enter into Election Agreement and Joint Elections.

Motion to Approve: Commissioner Reed, 2nd Commissioner Reichardt, passed (4-0).
Order #20-274

10. Discussion regarding XperNet invoice and action as appropriate

Court clarified to pay from Computer Tech.

No action.

11. **Consideration and action to accept time sheet calendars. (Sharon McCowin)**
 - a. **Saturday through Friday**
 - b. **Sunday through Saturday**

Motion to Approve: Commissioner Reichardt, 2nd Commissioner Reed, passed (4-0).
Order #20-275

12. **Discussion regarding Transport Bond and action as appropriate**

Motion to Approve: Commissioner Reed, 2nd Commissioner Reichardt, passed (4-0).
Order #20-276

13. **Request from District Clerk's Office (Sue Murphy)**
 - a. **Discussion and action regarding request to modify Compensation Order**
 - b. **Discussion and action regarding Budget Amendment in Dept 104**

Increase line item 101-51109-104 to \$11.00 retroactively to July 22, 2020. Transfer funds from 101-51111-104 to 101-51109-104.

Motion to Approve: Commissioner Lamp, 2nd Commissioner Rinn, passed (4-0).
Order #20-277

14. **Discussion regarding the purchase of 2 vehicles for precinct 3 and action as appropriate**

Purchase two trucks; F350 (\$36,310.75) and F450 (\$49,087.05) through TIPS.

Motion to Approve: Commissioner Reichardt, 2nd Commissioner Lamp, passed (4-0)
Order #20-278

15. **CONSENT AGENDA – Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**
 - a. **Consideration and action to ratify Temporary Cooperation Agreement between Precinct 2 and Fort Bend County.**
 - b. **Consideration and action to ratify Interlocal Agreement between Precinct 2 and Fort Bend County**
 - c. **Consideration and action to approve Agreement for Temporary Access between Precinct 2 and Matthew Dean and Kristin Dean.**
 - d. **Consideration and action to accept special donation of \$3,500 from the John R. Selman and Maggie B. Selman Charitable Trust to Austin County Sheriff's Office per Local Government Code 81.032**
 - e. **Consideration and action to accept special donation of \$5,000 from the John R. Selman and Maggie B. Selman Charitable Trust to Austin County E.M.S. per Local Government Code 81.032**

- f. **Consideration and action to accept special donation of \$500 from the Abe and Irene Levine Trust to Austin County E.M.S. per Local Government Code 81.032**

Approve a. and c. – f.

*Motion to Approve: Commissioner Reichardt, 2nd Commissioner Lamp, passed (4-0).
Order #20-279*

- 16. **Budgetary and Financial Claims – action as appropriate.**
 - a. **Payment of Claims**

Add \$10,000 for Austin County Jail Museum. Total = \$726,190.92

*Motion to Approve: Commissioner Rinn, 2nd Commissioner Lamp, passed (4-0).
Order #20-280*

- b. **Budget Amendments**
- c. **County Auditor's review of finances**

Per Billy Doherty (County Auditor), still barely staying within budget.

- d. **County Treasurer**
 - i. **Payroll & Escrow Report – 07.31.2020**

*Motion to Approve: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #20-281*

- 17. **Written end-of-the month reports submitted by County Offices.**
 - a. **Jail Report – July 2020**
 - b. **Justice of the Peace, Precinct 3 – July 2020**
 - c. **Constable, Precinct 3 – July 2020**
 - d. **Constable, Precinct 4 – June 2020**
 - e. **OSSF – July 2020**
 - f. **Library System – July 2020**
 - g. **Extension Activity – June 2020**

*Motion to Accept: Commissioner Rinn, 2nd Commissioner Lamp, passed (4-0).
Order #20-282*

Court recessed at 10:44 a.m.

EXECUTIVE SESSION

In accordance with the Texas Government Code Section 551.072, a closed meeting will be held concerning the following items:

1 Real Estate Matter

Court reconvened at 10:50 a.m.

18. Action as appropriate on Executive Session

No action.

19. Commissioners Court Inquiry.

Per Commissioner Reichardt, there were some grass fires this weekend. Court will hold off putting a burn ban in place.

*Motion to Adjourn: Commissioner Reed, 2nd Commissioner Lamp, passed (4-0).
Order #20-283*

Court adjourned at 10:51 a.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS
PROVIDED BY COMMISSIONERS COURT**

I, Carrie Gregor, Austin County Clerk, attest to the minutes of the Commissioners Court proceedings for August 10, 2020.



Date: August 21, 2020

Carrie Gregor

Carrie Gregor, Austin County Clerk
Clerk of Commissioners Court
Austin County, Texas
By: Andrea Cardenas, Deputy

FILED

2020 AUG 21 PM 3:45

Carrie Gregor
COUNTY CLERK
AUSTIN COUNTY, TEXAS