



**CARRIE GREGOR**  
AUSTIN COUNTY CLERK

## **COMMISSIONERS COURT MINUTES**

On **December 20, 2013** Austin County Commissioners Court met in the Commissioners Court Meeting Room, at the Austin County Courthouse with the following present:

Carolyn Bilski, County Judge  
Reese Turner, Commissioner, Precinct 1  
Robert "Bobby" Rinn, Commissioner, Precinct 2  
Randy Reichardt, Commissioner, Precinct 3  
Douglas King, Commissioner, Precinct 4  
Shannon Hanath, Deputy County Clerk

### **Opening – 9:00 a.m.**

**Call to Order**  
**Invocation**  
**Pledges of Allegiance**  
**Roll Call and Certification of Quorum**

### **Consideration/Adoption of Agenda**

Addition to Agenda: Add Continuation Bonds for Gordon Goebel and Frank Monk under #8a.

*Motion to Adopt: Commissioner Turner, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #13-447**

#### **1. Presentation by Bryan McCauley on Friends of San Felipe State Historic Site.**

Bryan McCauley gave an update on Friends of San Felipe State Historic Site project.

#### **2. Petitions or Requests from the Public.**

None.

#### **3. End of the Year Report by Jill Wolfskill regarding Austin County Emergency Communications District.**

Presented and reviewed by Jill Wolfskill.

Court recessed at 8:58 a.m.

Court reconvened at 9:02 a.m.

**4. Open bids for bridge projects located in Precinct 3 and action as appropriate.**

**a. Schultz Bridge**

Wakefield Bridge, Inc. \$72,500.00.

**b. Frazer Bridge**

Wakefield Bridge, Inc. \$72,500.00.

**c. Jalowy Bridge**

Wakefield Bridge, Inc. \$72,500.00 with an alternate bid of \$60,000.00. Accept bid of \$72,500.00.

*Motion to Accept: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).  
Order #13-448*

**7. Consideration and possible action to adopt Consent Agenda Format.**

Single Motion, see agenda #8.

**8. CONSENT AGENDA – Items listed are of routine nature and may be acted on in a single motion unless requested otherwise by member of Commissioners Court.**

- a. Consideration and possible action to approve bonds for Austin County Drainage District for Andrew F. Sowa, Drainage District.**
- b. Consideration and possible action to reappoint Michael Blezinger and Glen Huebner to the Bluebonnet Groundwater District Board for a four year term.**
- c. Consideration and possible action to appoint Beverly Koym to the Emergency Services District 2 Board for a two year term.**
- d. Consideration and possible action to renew Indigent Defense Contracts with Calvin Garvie, Karli Kennell and Stephen Longoria for a one year term.**
- e. Consideration and possible action for interlocal agreement for street maintenance between Austin County Precinct 2 and City of Industry.**

- f. **Consideration and possible action for interlocal agreement for street maintenance between Austin County Precinct 3 and City of Sealy.**
- g. **Consideration and possible action for interlocal agreement for street maintenance between Austin County Precinct 4 and City of Sealy.**
- h. **Consideration and possible action for interlocal agreement for street maintenance between Austin County Precinct 3 and Town of San Felipe.**
- i. **Consideration and possible action for interlocal agreement for street maintenance between Austin County Precinct 4 and Town of San Felipe.**
- j. **Consideration and possible action for interlocal agreement for street maintenance between Austin County Precinct 4 and City of Wallis.**
- k. **Consideration and possible action to authorize interlocal agreement for road maintenance between Austin County Precinct 4 and Brazos Country.**
- l. **Consideration and possible action to adopt Austin County Investment Policy for 2013-2014.**
- m. **Consideration and possible action to authorize resolution designating County Treasurer as County Investment Officer.**
- n. **Consideration and possible action to authorize purchase of official record binders out of Records Management 137-010-0000 in the amount of \$150.65.**

*Motion to Accept: Commissioner Turner, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).  
Order #13-449*

**9:15 A.M. OPEN BID PROPOSALS**

- 5. **Open bid proposals for 2014 White Police Pursuit 4 door vehicle and action as appropriate.**

One bid from Caldwell Country, 2014 Chevrolet Tahoe, \$27,655.00.

*Motion to Postpone: Commissioner Turner, 2<sup>nd</sup> Commissioner King, passed (4-0).  
Order #13-450*

**6. Open bid proposals for one used Motor Grader for Precinct 4 and action as appropriate.**

99 Caterpillar, 140h Motor Grader, \$90,166.30 from Mustang. To be paid in 4 annual payments.

*Motion to Approve: Commissioner King, 2<sup>nd</sup> Commissioner Turner, passed (4-0).*  
**Order #13-451**

**10. Activity Report by Sheriff Brandes.**

Monthly report and inmate work crew activity for November reviewed by Sheriff Brandes.

**11. Consideration and possible action to accept a donation to the Austin County Sheriff's Department per Local Government Code 81.032.**

Donation of \$300.00 from All Mini Storage.

*Motion to Accept: Commissioner Turner, 2<sup>nd</sup> Commissioner King, passed (4-0).*  
**Order #13-452**

**12. Consideration and possible action to authorize interlocal agreement with Helping One Another (HOA) for mutual use of 70 feet of County property to serve as mutual parking with proposed building on HOA property for Senior Citizen Services, including Meals on Wheels.**

This site is for a future EMS Station. Commissioners discussed use of 70 feet to serve as mutual parking on HOA property. Postpone action to contact Michael Zapalac who is doing the HOA site plan to see if there is compatible mutual use of the property.

*Motion to Postpone: Commissioner King, 2<sup>nd</sup> Commissioner Reichardt, passed (4-0).*  
**Order #13-453**

**13. Consideration and possible action to amend Road and Bridge reports to include "Overweight truck traffic is the primary cause of any degradation of our county roads, bridges and culverts."**

Commissioner Turner suggested changing the Road and Bridge report cover page to read "due to overweight vehicles i.e. oil and gas truck traffic as well as other usual traffic." Currently it sounds like oil and gas truck traffic is lumped in and treated equal to gravel trucks, garbage trucks and school buses.

Commissioners need to list out individual roads.

*Motion to Postpone Listing Roads, but Accept Cover Page: Commissioner Turner, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #13-454**

**10:00 A.M. PUBLIC HEARING FOR PROPOSED COUNTY ENERGY TRANSPORTATION REINVESTMENT ZONE, NUMBER ONE**

Jill Wolfskill asked where funding was coming from? Per Judge Bilski, from TXDOT.

Hearing closed 10:14 a.m.

**18. Action as appropriate from Public Hearing.**

Court recessed at 10:15 a.m.

Court reconvened at 10:30 a.m.

**14. Presentation by STW, Inc. regarding accounting software and licensing proposal and action as appropriate.**

Adolfo Urquieta, STW, gave an overview of the accounting software and licensing proposal.

*Motion to Authorize: Commissioner Turner, 2<sup>nd</sup> Commissioner Reichardt, passed (4-0).*  
**Order #13-455**

**15. Discussion regarding bank reconciliation module and timeclock module and action as appropriate.**

Neil Conway, Conway Consulting, discussed Clear Rec bank reconciliation module. Chad Lipscomb, TimeClock Plus, discussed timeclock module.

**9. Consideration and possible action to authorize purchase of new Volvo Motor Grader for Precinct 3 through Government purchasing.**

*Motion to Authorize: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #13-456**

**16. Budgetary and Financial Claims – action as appropriate.**

**a. Payment of Claims**

*Motion to Authorize: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Rinn, passed (4-0).*  
**Order #13-457**

**b. 2013-14 Budget Amendments**

*Motion to Authorize: Commissioner Rinn, 2<sup>nd</sup> Commissioner King, passed (4-0).*  
**Order #13-458**

**c. County Auditor's review of finances**

**d. County Treasurer review of finances**

**i. Payroll & Escrow Report**

**ii. Payroll & Escrow Report Bank Statement**

*Motion to Approve: Commissioner Rinn, 2<sup>nd</sup> Commissioner Reichardt, passed (4-0).*  
**Order #13-459**

**17. Written end-of-the month reports submitted by County Offices.**

**a. On-Site Sewage Activity – November 2013**

**b. County Court – November 2013**

**c. Austin County Library System – November 2013**

**d. Monthly Fees and Commissions from Tax Assessor-Collector – November 2013**

**e. Constable, Precincts 1, 2, 3 & 4**

**f. Justice of the Peace, Precincts 1, 2, 3 & 4**

Court recessed at 12:00 p.m.

Court reconvened at 12:40 p.m.

**EXECUTIVE SESSION**

**A closed meeting will be held concerning the following items:**

**1. Personnel Matters regarding engineering services personnel. (This is in accordance with the Texas Government Code Section 551.074).**

**2. Personnel Matters regarding Maintenance Staff. (This is in accordance with the Texas Government Code Section 551.074).**

**19. Action as appropriate from Executive Session.**

Amend Salary Order for 3<sup>rd</sup> Maintenance person to full-time. Under Department 115, add another maintenance staff for \$10.00 an hour. Insurance will be effective January 1, 2014.

*Motion to Approve: Commissioner Reichardt, 2<sup>nd</sup> Commissioner Turner, passed (4-0).*  
**Order #13-460**

**20. Commissioners Court Inquiry.**

None.

Court adjourned at 12:45 p.m.

**ALL SUPPORTING DOCUMENTS ON FILE WITH COUNTY CLERK AS PROVIDED BY  
COMMISSIONERS COURT**

I, Carrie Gregor, Austin County Clerk, attest to the accuracy of the record of the  
Commissioners Court proceedings for December 20, 2013.

Date: January 9, 2014

Carrie Gregor, County Clerk

**Carrie Gregor, Austin County Clerk  
Clerk of Commissioners Court  
Austin County, Texas  
By: Shannon Hanath, Deputy**

FILED

14 JAN -9 AM 10:51

*Carrie Gregor*

COUNTY CLERK  
AUSTIN COUNTY TEXAS